



**Quest Academy**  
**LEA Parental Involvement Policy**  
*No Child Left Behind Act of 2001*

**A. Local Educational Agency Policy**

Quest Academy Charter (hereafter, QAC) QACs always regarded parental involvement vital to the success of students at the school. As a Title I targeted Assistance school we are committed to close the achievement gap for all students with particular attention paid to economically disadvantaged, disabled, limited English proficiency, limited literacy, or any racial or ethnic minority background. QAC involved parents in the development of this written policy. The policy describes both parent involvement expectations and QAC's role in involving parents, providing support for parents, coordinating parent involvement.

**B. School Parental Involvement Policy**

Schools will jointly develop with parents of participating children a written parental involvement policy describing the means for carrying out the requirements outlined in Section 1118, subsections (c) through (f) of the "No Child Left Behind Act of 2001". The purpose of an effective parental involvement policy is to improve all students' academic achievement.

*Our school's policy includes the following:*

- Ways parents will be kept informed and assisted in understanding expected academic standards at the state, district, and school levels.
- Ways parents will be provided materials and training to help them work with their children to improve achievement, such as literacy, numeracy and technology training.
- Ways educators and parents will work together, reach out, and communicate with each other in order to realize more fully the value and contributions that parental involvement adds to the success of the school.
- Ways in which appropriate coordination of parent involvement activities will take the place with pre-school and after school activities or any programs in which the school may participate or assist.
- Ways in which ongoing parent input for other activities, requests, suggestions, ideas or concerns might be received.

**C. Policy Involvement**

At the beginning of the school year, our school will distribute an updated parent involvement policy to patrons. The policy will be written in understandable language and, to the extent practical, provided in language the parents can understand. In addition, an annual meeting will



be held in each Title I school and inform parents of that school's parent involvement policy and the school-parent compact. Other parent meetings will be held throughout the school year to provide parents with ongoing information, training, and materials to help them work with their children in the areas of literacy, numeracy, and technology. In addition, parents will be provided with suggested questions to ask their child's teacher during Student Education Plan (SEP) conferences.

Schools will hold SEP conferences at least twice a year. During these meetings a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and expected student proficiency levels will be shared with parents. Student progress will be addressed and goals will be set to further student academic achievement.

#### **D. Building Capacity for Involvement**

Quest's web page will provide a link to Utah's state core to allow parents and teachers easy access to specific academic standards and benchmarks for each grade level.

- Teachers will use newsletters, web pages, or other means of communication to assure parents are aware of classroom activities. In addition, teachers will provide monthly information regarding the concepts and topics which will be covered in the upcoming month.
- SEP conferences will be designed to disseminate information about the prior year's academic state core testing as well as progress throughout the current school year.
- Progress reports and online access to the Student Information System (SIS) will be used to communicate a student's academic performance throughout the school year.
- Teachers will help students in grades 3 – 6 utilize planners to assure both students and parents understand daily expectations regarding assignments and homework.
- School websites will provide parents with information concerning their student's education.
- The QAC Community Council/Land Trust Committee will allow for communication between the community members and school personnel.
- Business partners and Mentoring Programs will be used as a resource.
- QAC will coordinate information gathered from needs assessments and parent surveys to drive parent programs and instruction.
- QAC will provide important educational documents written in understandable language and, to the extent practicable, provide in a language the parents can understand.



- The LEA will coordinate available funding to provide necessary literacy training.
- During parent participation in school-related meetings and trainings, activities for children will be provided.
- All efforts will be made to schedule school meetings, and SEPs in order to maximize parental involvement and participation.
- Annual input from parents will be gathered through the use of a needs assessment and evaluation as well as other feedback from the community.

## **E. Shared Responsibility for High Academic Achievement – School Parent Compact**

### *1. School Responsibilities:*

- Schools will provide quality curriculum/instruction through the use of highly qualified staff as well as research-based materials. Ongoing professional development will take place to improve the quality of teaching.
- School will provide opportunities for parent involvement/volunteering.
- Schools will hold SEP conferences at least twice each year. Student progress will be addressed, applicable benchmark assessments distributed (DIBELS, STAR, etc.) and goals will be set to further student academic achievement.
- Schools will communicate with parents through many different avenues, including:
  - Midterm Progress reports
  - Comprehensive Report Cards
  - Newsletters
  - Student planners (grades 3 – 6)
  - Student Information System (SIS)
  - Email

### *2. Parent Responsibilities:*

- Parents will participate in their student's education by monitoring student attendance, communicating through daily planners if applicable, and participating in SEP conferences.
- Parents will monitor homework completion through a daily check of the student planner, and review of the student's progress via the SIS program.
- Parents will read with students, encourage students to read independently, and promote educational opportunities through school-sponsored reading programs.
- Parents will be encouraged to provide positive learning experiences for their children during extra-curricular and out-of-school time.
- Parents will be encouraged to volunteer in the school a minimum of 30 hours yearly.

## **F. Accessibility**



Specific attention will be given to service provided for:

- Limited English proficient parents
- Parents with disabilities
- Parents of migratory children

### **G. Review**

An annual evaluation of parental policies and practices will take place using a survey format, to determine the effectiveness of the parental involvement policy in improving the academic quality of the schools involved. Results will be used to design strategies for more effective parental involvement.

